

PLANNING RESOURCE

Security Assessment Template

A self-guided worksheet for evaluating your property's current security posture before you budget for coverage or request proposals.

Use this worksheet to take stock of your property's current security posture before you request proposals or budget for coverage. There are no wrong answers — the goal is an honest snapshot you (or a provider) can build a coverage plan around.

Property Profile

Property name / address

Property type (commercial, residential, industrial, event, etc.)

Approximate size (sq. ft. / units / acreage)

Typical daily occupancy (staff, residents, visitors)

Access Points & Perimeter

- ☐ Number of vehicle and pedestrian entrances
- ☐ Current access-control method (key, fob, code, staffed gate, none)
- ☐ Perimeter fencing / lighting condition
- ☐ Areas with limited visibility or known blind spots

Current Security Measures

- ☐ On-site security officers (in-house or contracted)
- ☐ CCTV / camera coverage
- ☐ Alarm or monitoring system
- ☐ Visitor / vendor sign-in process
- ☐ Written post orders or emergency procedures

Risk Rating (1 = Low Priority, 5 = High Priority)

Unauthorized access / trespassing	☐	☐	☐	☐	☐
Theft or property loss	☐	☐	☐	☐	☐
Workplace violence / conflict incidents	☐	☐	☐	☐	☐
Fire watch / life-safety gaps	☐	☐	☐	☐	☐
Vendor / contractor accountability	☐	☐	☐	☐	☐
After-hours coverage gaps	☐	☐	☐	☐	☐

Incident History (Last 12 Months)

Notable incidents, near-misses, or claims

Coverage or response gaps identified

Next Step

Once this worksheet is filled out, it's a ready-made starting point for a coverage-planning conversation with any provider — including a request for a formal proposal from Hammerhead Security.

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